

Policy Document

ACOP/ADMIN/GDPR18

The GDPR and Us



The Green "A" Team
Charity No.: 1080562

How we look after your personal data

The Green "A" Team respects your privacy and is committed to protecting your personal data. We comply with the General Data Protection Regulation (EU) 2016/679) (GDPR) and any subsequent replacement legislation.

It is important that the personal data we hold about you is accurate and up to date, so please tell us if your personal details change during your relationship with us. If you are under 18, get your parent or guardian's permission before you provide personal information to our website.

What information we collect and how we use it

In order to register and receive or use many of the services, including those on our website, you need to give us some personal information. We will hold this information for as long as it is needed for the service you have requested and remove it when that purpose has been met.

We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

- 💡 Legal obligation: to comply with the law
- 💡 Vital interests: to protect someone's life.
- 💡 Legitimate interests: to protect the interests of The Green "A" Team or someone else unless there is a good reason to protect your data which overrides those other interests.
- 💡 Consent: you have specifically agreed to our use of your data and we have no other legal basis for processing it.

Data security

We have put in place security measures to prevent your personal data from being lost, used or accessed in an unauthorised way, altered or disclosed inappropriately.

We also limit access to your personal data to those who have a need to know in order for our service to be provided. They will only process your personal data on our instructions and are subject to a duty of confidentiality.

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We have procedures to deal with any suspected breach of the rules about personal data and will notify you and the regulator of a breach where we are required to do so.

Electronic communications

- 💡 Email - Emails that we send to you or you send to us may be kept as a record of contact and your email address stored for future use in accordance with our record retention policy. If we need to email sensitive or confidential information to you, we will perform checks to verify the correct email address and may take additional security measures.
- 💡 Website - Our website does not store or capture personal information of visitors using the site through general public access, but it does log visitors' IP addresses. Cookies are not used for the general running of our website, but are used to enable requested services. Using our website confirms your acceptance of our use of cookies

Who we share your information with

We do not disclose or share sensitive or confidential information without your explicit consent, except in a small number of situations where:

- 💡 disclosure is required by law
- 💡 we have good reason to believe that failing to do so would put you or someone else at risk of harm.

You may decide you do not wish your personal information to be collected or shared, or may wish to set conditions on our use of it. In such cases we may not be able to provide the service you require, or may only be able to provide it in a limited way. There are occasions where we have a legal obligation to collect or use personal information without consent.

We may use personal information to identify individuals who need additional support during emergencies or major incidents, for example, in an emergency evacuation.

Other third parties

We do not pass personal data to third parties for marketing, sales or any other commercial purposes










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Your rights

-  To request access to your personal data.
-  To request correction of our records.
-  To request removal of data or limit our use of it (applicable after 25 May 2018) You have a right to have personal data erased and to prevent types of data processing in the following specific circumstances:
 -  Where the personal data is no longer necessary in relation to the purpose for which it was originally collected/processed.
 -  When you withdraw consent we have relied upon.
 -  When you object to the processing and there is no overriding legitimate interest for continuing the processing.
 -  The personal data was unlawfully processed.
 -  The personal data has to be erased in order to comply with a legal obligation.
-  To data portability (applicable after 25 May 2018) - This right allows individuals to obtain and reuse their personal data for their own purposes for different services. This only applies to personal data provided by you, with your consent.

Contact for data protection issues and complaints

If you have any questions about this privacy notice, including any requests to exercise your legal rights.

Additional information

You have the right to make a complaint at any time. If you have a complaint about why your information has been collected, how it has been used or how long we keep it for, please contact the Committee.